



Elston Hall Learning Trust – Confidential Reference

Applicant name:	
Applicant Job Title:	
Applicant D.O.B:	

Please answer all questions honestly and accurately:

Specific dates of employment: (Please use exact dates)	From: (DD/MM/YYYY)	To: (DD/MM/YYYY)
Job title:		
Nature of work, Specific duties, responsibilities:		
Reason for leaving employment? If dismissed please supply details:		
Was applicant honest and trustworthy at all times? If no please supply full details:		
Have you ever had any concerns that have related to the safety and welfare of children or vulnerable adults?		
During employment was applicant the subject of a Disciplinary procedure? If yes, please supply full details and outcome		

<p>Would you re-employ applicant? (please tick)</p> <p>If no, please state reasons why:</p>	<input type="checkbox"/> Yes wholeheartedly <input type="checkbox"/> Yes with some enthusiasm <input type="checkbox"/> Yes with reservation <input type="checkbox"/> No
--	--

Please tick which box accurately applies to the applicant, if not applicable due to post type, please leave blank

	Excellent	Good	Satisfactory	Below Average	Poor
Subject Knowledge					
Understanding of Assessment					
Ability to achieve excellent outcomes					
Knowledge of learning technologies					
Quality of Teaching					
Meeting the learning needs of all children					
Numeracy Skills					
Written Communication skills					
Verbal Communication skills					
Creativity & Flair					
Relationships with pupils					
Relationships with parents					
Relationship with peers					
Relationships with Senior Leaders					
Organisation					
Meeting deadlines					
Reliability					
Attendance & Punctuality					
Contribution to Extra Curricular activities					
Sparkle					
Integrity					
Humour					
Tolerance					
Loyalty & confidentiality					
Stamina and motivation					
Positivity					

If you indicated applicant is "Below Average" or "Poor" for any category please state your reasons below:

Any other information you feel would be relevant:

Signature:	
Print Name:	
Date:	
Company / School name:	
Position Held:	
Telephone number:	
Address:	

**Many thanks for completing this reference - Please return to Dawn Cooper, Elston Hall Learning Trust,
Stafford Road, Fordhouses, Wolverhampton, WV10 6NN or email it to dcooper@ehlt.org.uk**